

Market Access Operational Efficiency
STANDARDS
Business Productivity
Safety
QUALITY
Capacity Building



BSJ Bureau of
Standards
Jamaica
Quality Institute

TRAINING SCHEDULE

April 2023 - March 2024

The most comprehensive training solutions in Safety, Quality and Standards for Food, Chemical, Telecommunication, Tourism and other Industries to improve your Business Processes and increase Productivity !!!



Training Schedule

2023 - 2024

**12 - 13
April 2023**

**\$41, 400 (per person-
GCT Included)**

Examining Food Safety Management Systems

Level- Intermediate

Who should attend?

- Quality Assurance and Food Safety Coordinators
- Internal and External Food Safety Auditors
- Food Safety Instructors/Lecturers
- Management Representatives
- Food Manufacturers
- Exporters of Food Products

**19 - 20
April 2023**

**\$41, 400 (per person-
GCT Included)**

ISO 9001: 2015 Internal Auditing (Module 3)

Level - Advanced

Who should attend?

- Project and Team Leaders who schedule, plan and conduct audit programmes in conformance with ISO 9001 : 2015

**26 - 27
April 2023**

**\$20, 700 (per person-
GCT Included)**

Good Manufacturing Practices - Food Safety Prerequisites Module 1 & Food Factory Registration

Level- Introductory

Who should attend?

- HACCP/Food Safety Coordinators
- Line Staff
- Executives and Senior Managers

**10 - 11
May 2023**

**\$41, 400 (per person-
GCT Included)**

Food Product Formulation

Level- Intermediate

Who should attend?

- Product Development Professionals
- Quality Managers & Professionals
- Agro-Processors
- Management Representatives



Training Schedule 2023 - 2024

**29 May -
2 June 2023**

**\$103, 500 (per person-
GCT Included)**

HACCP Management Programme (inclusive of HACCP & HACCP Internal Audit)

Level- Advanced

Who should attend?

- HACCP Coordinators
- Plant Managers / Supervisors
- Internal and External Auditors

**20 - 21
June 2023**

**\$41, 400 (per person-
GCT Included)**

Root Cause Analysis

Level - Intermediate

Who should attend?

- Quality Managers & Professionals
- Management Representatives
- Internal and External Auditors

**27 - 28
June 2023**

**\$41, 400 (per person-
GCT Included)**

Sanitation for Food Production Workers

Level- Advanced

Who should attend?

- Project and Team Leaders who schedule, plan and conduct audit programmes in conformance with ISO 9001 : 2015

**19 - 20
July 2023**

**\$41, 400 (per person-
GCT Included)**

Problem Solving & Process Control for Business Managers

Level- Introductory

Who should attend?

- Managers / Supervisors
- Administrators who will benefit from better problem solving and decision making skills

Training Schedule

2023- 2024



**24 - 25
July 2023**

**\$41, 400 (per person-
GCT Included)**

ISO 9001: 2015 Understanding and Interpreting (Module 1)

Level- Introductory

Who should attend?

- Management Representatives
- Internal and External Auditors
- General Staff

**26 - 28
July 2023**

**\$67, 850 (per person-
GCT Included)**

Certified ISO 31000 Risk Manager

Level - Intermediate

Who should attend?

- Operations Managers
- Project Managers
- Senior Management involved in the Strategic Planning process

**16 - 17
August 2023**

**\$52, 900 (per person-
GCT Included)**

PECB Certified ISO 45001 Foundation – Occupational Health and Safety Management System (OH&S)

Level- Introductory

Who should attend?

- Individuals interested to pursue a career in Occupational Health and Safety Management
- Individuals involved in and concerned with Occupational Health and Safety Management

**23 - 24
August 2023**

**\$41, 400 (per person-
GCT Included)**

ISO 9001: 2015 Documentation Requirements & Process Mapping (Module 2)

Level- Intermediate

Who should attend?

- Management Representatives
- Internal and External Auditors



Training Schedule 2023 - 2024

**13 - 14
September 2023**

**\$41, 400 (per person-
GCT Included)**

Audit Planning and Report Writing

Level- Intermediate

Who should attend?

- Quality Managers & Professionals
- Management Representatives
- Internal and External Auditors

**21
September 2023**

**\$20, 700 (per person-
GCT Included)**

Good Manufacturing Practices – Food Safety Prerequisites (Module 1)

Level - Introductory

Who should attend?

- HACCP Coordinators
- Executives and Senior Managers
- Line Staff

**25 - 29
September 2023**

**\$161, 000 (per person-
GCT Included)**

PECB Certified ISO 9001 Lead Auditor – Quality Management System

Level- Advanced

Who should attend?

- Persons responsible for the Quality conformity in an organization
- Technical experts wanting to prepare for a Quality audit function

**18 - 19
October 2023**

**\$41, 400 (per person-
GCT Included)**

Measurement Uncertainty Made Simple

Level- Intermediate

Who should attend?

- Laboratory Analysts
- Microbiologist / Chemist
- Persons implementing ISO 17025

Training Schedule

2023 - 2024



**25 - 26
October 2023**

**\$52, 900 (per person-
GCT Included)**

PECB Certified Foundation ISO 22301 - Business Continuity Management Systems (BCMS)

Level- Introductory

Who should attend?

- Members of a business continuity team
- IT Professionals wanting to gain a comprehensive knowledge of the main processes of a BCMS

**15 - 16
September 2023**

**\$41, 400 (per person-
GCT Included)**

Sensory Evaluation

Level - Introductory- Intermediate

Who should attend?

- Food Product Development Specialists
- Quality Assurance Coordinators
- Business Development Executives
- Food Science Instructors/Lecturers
- Management Representatives
- Food Manufacturers

**20 - 24
November 2023**

**\$103, 500 (per person-
GCT Included)**

HACCP Management Programme (inclusive HACCP Internal Audit)

Level- Advanced

Who should attend?

- HACCP Coordinators
- Plant Managers/Supervisors
- Internal and External Auditors

**28 - 30
November 2023**

**\$62, 100 (per person-
GCT Included)**

Dangerous Goods

Level- Intermediate

Who should attend?

- Persons involved in the manufacturing of chemicals and paints
- Persons involved in handling and transporting dangerous goods.



Training Schedule

2023 - 2024

06 - 07
December 2023
**\$41, 400 (per person-
GCT Included)**

ISO 37001 Anti-Bribery Management Systems

Level- Advanced

Who should attend?

- Top Management Representatives
- Financial Analysts
- Internal and External Auditors

17 - 18
January 2024
**\$41, 400 (per person-
GCT Included)**

Root Cause Analysis

Level - Intermediate

Who should attend?

- Quality Managers & Professionals
- Management Representatives
- Internal and External Auditors

24 - 25
January 2024
**\$41, 400 (per person-
GCT Included)**

ISO 9001: 2015 Understanding and Interpreting (Module 1)

Level- Introductory

Who should attend?

- Management Representatives
- Internal and External Auditors
- General Staff

31
January 2024
**\$20, 700 (per person-
GCT Included)**

Sanitation for Chemical Users

Level- Introductory

Who should attend?

- Sanitation Chemical Manufacturers (Bleach, soap, sanitizers, degreasers etc).
- Persons in the janitorial and housekeeping industry
- Commercial and household sanitation workers
- Retailers of bulk and small quantities of sanitation chemicals

Training Schedule

2023 - 2024



14 - 15

February 2024

\$41,400 (per person-
GCT Included)

Good Manufacturing Practices - Food Safety Prerequisites Module 2 (Food Fraud)

Level- Introductory

Who should attend?

- Certification / Facility Manager
- Food Safety Team Members
- Quality Control Personnel

21 - 22

February 2024

\$52,900 (per person-
GCT Included)

PECB Certified ISO 14001 Foundation – Environmental Management Systems

Level - Introductory

Who should attend?

- Members of an Environmental team
- Staff involved in the implementation of the ISO 14001 standard

28 - 29

February 2024

\$41,400 (per person-
GCT Included)

ISO 9001: 2015 Documentation Requirements & Process Mapping (Module 2)

Level- Intermediate

Who should attend?

- Management Representatives
- Internal and External Auditors

13 - 14

March 2024

\$41,400 (per person-
GCT Included)

Good Manufacturing Practices - Food Safety Prerequisites Module 3 (Food Defence)

Level- Introductory

Who should attend?

- Sanitation Supervisors
- Individuals with responsible for monitoring compliance to the preventative controls

Training Schedule

2023 - 2024

20 - 21
March 2024

\$41,400 (per person-
GCT Included)

**ISO / IEC 27001: 2013 Information Technology —
Security techniques — Information security
management systems — requirements**

Level- Introductory

Who should attend?

- Information Technology Professionals
- Management Representatives

26 - 27
March 2024

\$41,400 (per person-
GCT Included)

ISO 9001: 2015 Internal Auditing (Module 3)

Level - Intermediate

Who should attend?

- Management Representatives
- Internal and External Auditors

PECB Internationally certified courses will provide 14 or 31 Continuing Professional Development (CPD) credits.

Training Modalities:

- ✓ Public Training
- ✓ On-Site/In-Plant Training
- ✓ Special Industry Focused
- ✓ Training Attachment
- ✓ Online Training

For further details on our trainings, please visit our website at www.bsj.org.jm

To register for the trainings contact:

Ms. Tarene Douglas or Ms. Michelle Taylor

Quality Institute

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